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CENTRAL INTELLIGENCE GROUP

Personnel and Administration Branch

Services Division

Reproduction Section

The Reproduction Section performs all reproduction functions, including printing, still photography, duplicating, photostating, etc., both in the continental United States and overseas; trains new employees in reproduction techniques for duty overseas.

Personal Services

Positions

Manyears

Amount

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CENTRAL INTELLIGENCE GROUP

REPRODUCTION SECTION

OFFICE OF THE CHIEF

Supervises the reproduction by mimeograph, photostat, multilith, or other process of classified and unclassified material; supervises procurement and/or reproduction of every type map; and directs the training of personnel in the reproduction of material in the field.

Printing

Performs all printing, duplicating, mimeographing, lithographing, offset printing, and composing operations, such as: folding, collating, stapling, stitching, perforating, punching, binding, etc.

Photographic

Reproduces by photostat, microfilm, or other photographic process required in the reproduction of files, reports, maps, charts, etc.; and trains personnel in photographic reproduction of documents.

Map

Coordinates the procurement, production and reproduction of all types of maps.

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CENTRAL INTELLIGENCE GROUP

Personnel and Administration Branch

Services Division
Office of the Chief

Reproduction Section

<u>Title</u>	<u>Grade</u>	<u>Annual Salary</u>	<u>Positions</u>	<u>Manyears</u>	<u>Amount</u>
Chief	CAF-13				
Ass't Chief	CAF-12				
Clerk Steno	CAF-5				
Clerk	CAF-4				
Total					

Printing

Chief	CAF-11
Ass't Chief	CAF-9
Pressman	CAF-7
	CAF-5
	CAF-4
Clerk	CAF-3
Total	

Photographic

Chief	CAF-11
Ass't Chief	CAF-9
Photographer	CAF-7
Technician	CAF-5
Asst. Tech.	CAF-4
Clerk	CAF-3
Total	

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CENTRAL INTELLIGENCE GROUP

Personnel and Administration Branch

Services Division

Reproduction Section (Cont'd)

Map

<u>Title</u>	<u>Grade</u>	<u>Annual Salary</u>	<u>Positions</u>	<u>Manyears</u>	<u>Amount</u>
Chief	CAF-12				
Ass't Chief	CAF-11				
Artist	CAF-9				
Technician	CAF-7				
Clerk	CAF-5				
Total					

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